

Essential Technologies Certificate Program

Offered at Sault College

January 16 – March 9, 2012

New to computers?
Need help using email?
Need experience with
customer service
software?

We'll teach you the
essentials of
computers in this
hands-on program!



PROGRAM OVERVIEW

You'll learn:

- Windows 7
- Microsoft Office 2010
- Smart phones
- Internet Essentials
- Social Networking
- The latest in hardware
- Computers in the workplace

Sault College of Applied Arts & Technology
443 Northern Ave
Sault Ste. Marie, ON P6A 5L3

TO APPLY

YOU NEED:

High school transcript with gr. 12 English
OR

Mature student status –write the Canadian
Adult Achievement Test for entrance.

You may qualify for tuition funding through:
TIOWS, Second Career or WSIB.

Fee-payers also welcome to apply.

Contact Program Coordinator:

Emily Tuomi for more info

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